

WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT #2
MINUTES OF THE REGULAR MEETING – November 21, 2019

The Williamson County Emergency Services District #2 held a regular meeting on November 21, 2019 at Sam Bass Fire Department Station 2, 16248 Great Oaks Drive, Round Rock, Texas.

Commissioners in Attendance:

ESD Commissioners present: Thom Nanninga, Jordan Baltazor, Darryl Pool.

Others in Attendance:

Sam Bass Fire Dept.: Chief David Kieschnick and Assistant Chief Keith Farris

Municipal Accounts & Consulting: Taylor Kolmodin and Tyler Wilson

Upstream Investment Partners: Clint Potts

Meeting was called to order at 7:04pm by Commissioner Nanninga.

Pledge of Allegiance was led by Commissioner Pool.

Public Comment: No members of the public were present.

Action items

ITEM 4: *Approve minutes of prior meeting.*

Minutes for the regular meeting held on October 17, 2019 were approved as presented.

Motion: Nanninga Second: Baltazor [Unanimous]

ITEM 5: *Review bookkeeper's report from Municipal Accounts & Consulting and consent to: a) approval of payment of monthly bills and invoices, b) approval of monthly financial report.*

Kolmodin presented the District's monthly financial statements, monthly bills, and invoices. Report approved as presented.

Motion: Pool Second: Nanninga [Unanimous]

ITEM 6: *Discuss and take any action relative to technology upgrades.*

Replacement of the District's laptop computer is needed. Nanninga and Kieschnick will work on a proposal to present at the December 2020 meeting.

ITEM 7: *Discuss and take any action relative to 2020 Operating Budget.*

Kolmodin will remind commissioners to include a quarterly review of the District's 2020 budget at their April meeting.

ITEM 8: *Discuss and take action relative to Station 3.*

Chief Kieschnick reported that he signed a contract with the fence company on October 18, 2019 to install a concrete fence on Station #3's rear property line as previously approved by commissioners. Installation will take place after January 1, 2020. Additionally, one bay door repair covered under warranty was performed.

ITEM 9: *Discuss and take action relative to Senate Bill 2.*

Commissioner Baltazor presented information the District will be required to post on a generally accessible internet website by January 1, 2020 as required by the 86th session of the Texas Legislature under Senate Bill 2. The District can utilize the SBFD website for this purpose. Baltazor will meet with SBFD's Corby Bryan on November 25, 2019 to discuss logistics of posting the required information. Commissioner Nanninga noted a separate bill which passed will require the District to also post meeting agendas and approved meeting minutes.

ITEM 11: *Receive monthly report from Sam Bass Fire Department regarding operations.*
A) Discuss and take action relative to SBFD operations.

Chief Kieschnick presented reports for September and October 2019. SBFD and other emergency service agencies are in discussions with Williamson County over a proposal to increase the amount the county charges for dispatching calls.

ITEM 9: *Discussion resumed on Item 9.*

Beginning January 1, 2020, SB 2 will require changes to the public comment provision the District has been using for its meetings. The Texas Attorney General may issue guidance to clarify interpretation of this portion of SB 2. Local governmental entities will also need to alter their public comment provisions, so the wording those entities adopt can be considered in changing the District's policy. Motion made to change the District's public comment provision to allow public comment on each agenda item beginning January 2020.

Motion: Pool Second: Nanninga [Unanimous]

ITEM 12: *Discuss potential agenda items, time and date for future business meetings.*
(12/19/2019).

Next regular meeting to be held on December 19, 2019 beginning at 7:00pm at Sam Bass Fire Station #2.

Adjournment:

Motion to adjourn made at 8:03pm.

Motion: Baltazor Second: Nanninga [Unanimous]

“I attest that all the above information is true and correct to the best of my knowledge.”

Submitted by Darryl Pool, Secretary, Williamson County ESD #2